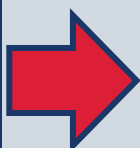


What is PUNCTUALITY?

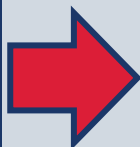
Punctuality reflects being on time. It teaches us the essence of time and makes us aware of its value. At Bass Coast College **PUNCTUALITY is demonstrated by:** Attending school and classes on time. Arriving on time supports the smooth commencement of lessons without interruption, which further enhances the learning environment for all students

What can students do to demonstrate success in this learning habit?



Demonstrate a high level of punctuality by arriving to school before 9am each day. Arrive on time to each class and avoid hanging around locker areas, corridors, toilets and other areas. Allow plenty of time at recess and lunch to eat your food, have a drink and head to the bathroom. When the music commences, indicating the end of recess and lunch, collect your belongings from your locker to ensure you arrive to class before the bell rings.

What can parents do to support their child's success in this learning habit?



Support your child's punctuality by helping them to establish a routine in getting ready for school. This may include supporting them with; getting up on time, packing their school bag, preparing their lunch, leaving on time to catch school bus etc. Regularly check Compass for concerns reported by teachers.

What will the school do to support students with this learning habit?



Teachers at Bass Coast College will mark attendance each lesson through Compass. Students who arrive to class late (after the bell), will be marked as "late", this will appear on a student's attendance record as a yellow box. To support student punctuality prior to school and at the end of recess and lunch, music will play indicating a 5-minute warning for class.

How students are assessed for PUNCTUALITY.

| Progression Level | Descriptor |
|------------------------------|--|
| 5 | I arrive to class on time ≥ 95% of the time |
| 4 | NA |
| 3 | I arrive to class on time 75-94% of the time |
| 2 | NA |
| 1 | I arrive to class on time less than 75% of the time |
| <i>Insufficient evidence</i> | <i>Attendance is below 50% OR Student is a late enrolment to the class</i> |